Finding the Responses to the Google Form

Before sending the form out, set the destination where responses will be stored. In the horizontal toolbar above the form creation area, click the tab titled "Choose response destination."
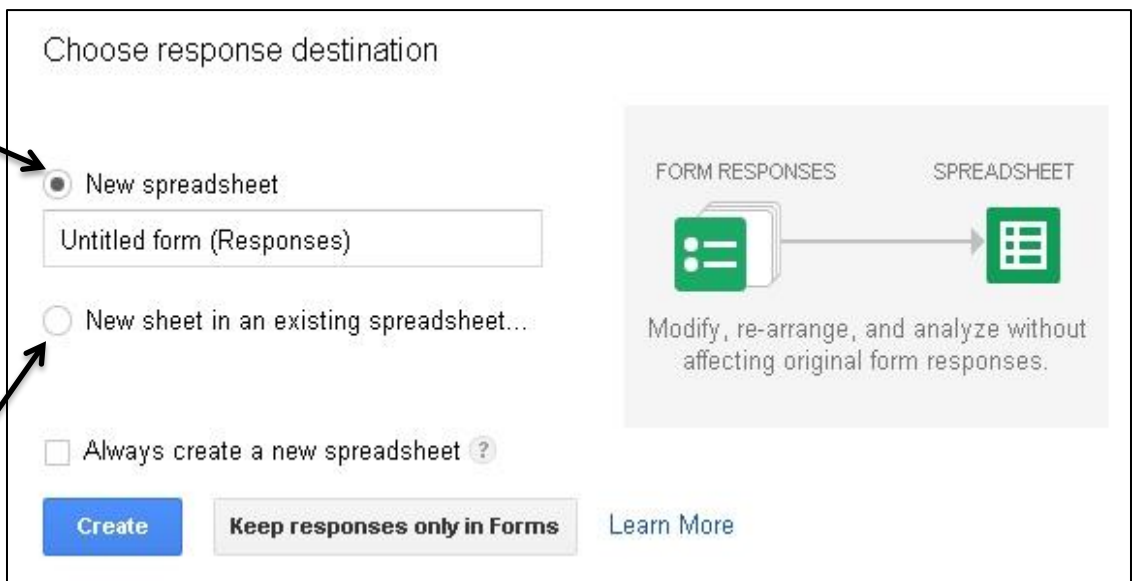

Users have two options. First, to store responses in a new spreadsheet. All spreadsheets will be stored in your Google Drive – just go to drive.google.com to find the spreadsheet once it's created.

Click the button by the "New spreadsheet" box. The spreadsheet takes the same title as the form.

Users can also choose to create a new page in a

spreadsheet that already exists. However, each spreadsheet can only be the destination for one Google Form.