Glogster EDU

Using Glogster

http://edu.glogster.com

Glogster is a multi-media presentation tool that lets you use pictures, videos, text, audio and built-in graphics and other tools to create the 21st-century equivalent of a poster. These posters are interactive – viewers can play audio and video files, view images in different sizes, scroll through text boxes to read large amounts of text – and can be viewed individually or imbedded into webpages and shared.

Logging in to Glogster:

1. Go to http://edu/glogster.com **NOTE - There is a plain Glogster, for the general public, and GlogsterEdu, which is for schools and students. Be sure you're at the right site!

2. You have a Glogster account. It is the letters cpp plus your computer login (mine would be cpppruynel). The default password is "hawks" – you can change that when you log in.

Creating Glogs:

1. When you log in, you will be brought to the "**My Dashboard**" screen.

2. To create a new glog, you will click this green "Create New Glog" button.

   CREATE NEW GLOG

3. You can use several of the pre-created templates, or use the blank template to create on from scratch

Do not choose Classic Glog. You aren't able to share these or access other features as you can the newer templates.

4. **The Toolbar:** This toolbar contains all of the components that you will need to edit and add to your Glog.
   Before you even start working, you should name and save your Glog.

Saving Your Glog:

1. As soon as you press save, a pop-up box with many options appears:. Most of them are used to make your Glog easier to find.

The "**Grade**" tab indicates your grade in school. This might be helpful in future years when searching through your glogs.

"**Discipline**" refers to the subject area for which you're making your Glog

In "**Tag Your Glog**" you can assign any hashtags that might help identify the subject or content of your Glog.

You can share the "**Glog URL**" to help others find your Glog.

Select either the "**Finished**" or "**Unfinished**" tab to indicate if you Glog is complete, and press the "**Finish Saving**" button to return to your Dashboard.

2. Once you've finished saving, you can go "**Back to Edit**" to continue working on your Glog.

Building and Adding to Your Glog

1. Click on the blue "**Tools**" button to access all the features you need to work with your Glog.

2. Clicking this button brings up the black tool bar. If you click onto this bar and hold down the left mouse button, you can move the toolbar around the Glog with you as you work.

3. To change the background color or design of your glog, click the "**Wall**" button on the toolbar.
When you click any buttons on the toolbar, you will see a box like this. Whatever box is indicated shows the area in which you're working (in this, case, the Wall)

This toolbar on the left of the pop-up box gives you your options.

Selecting "**My Images**" allows you to use a picture you've uploaded as your background.

Click "**Gallery**" to use images and designs in Glogster's Library.

Solid color gives you the option of picking one color to serve as your background.

Once you've chosen the background you want, click "**Use It**!"

Using Images, Video and Audio

1. When you click the "**Image**," "**Audio**" or "**Video**" tabs, you will see a box like this, that gives you options of how to get the media you want to use.

You can use your own images, that you find online or that you already have saved on your computer. To upload those images, click on the "**upload**" arrow. The images will be storied in the "**My images**" section. To use images you find online, just save them as .jpeg files into your H drive.

If the image is on a webpage, you can use the "**link**" symbol to link right to that page. This option will slow your Glog down.

Clicking on "**Google**" allows you to use the search box to look for media on a certain topic.

Click "Add Frame" to add a decorative frame around the picture before placing it in your Glog.

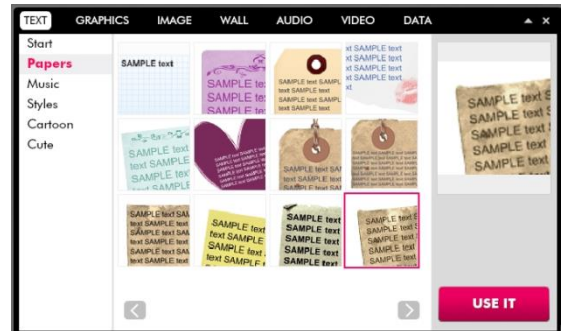Once you've chosen an image and a frame, click "Use It."

2. Once the image/video/audio file is in your Glog, you just have to left-click on it to edit it. Hold the left mouse button down to move the image around.

This clones, or makes a copy, of the object.

This undoes your last action.

These two buttons move the image in front of or behind other objects it overlaps.

This "locks" the object, so that you can work or move it around without accidentally editing it.

Click to return to the pop-up box where you chose the media

Click to delete the object.

This can be used to adjust the color of the object or frame

Click t link symbol to add a hyperlink to a webpage.
Hint: use this to remind you where objects came from, to help with your works cited.

Hold down the left mouse button and drag on these corner arrows to increase or decrease the size of the object

Click to delete the frame

Hold down the left mouse button and drag on these circular arrows to rotate the object

Including Text

1. You can put textboxes of all different sizes and shapes into your Glog. Click the "**Text**" box on the black toolbar, then decide what text box you'd like to choose to use in your Glog. Click the pink "**Use it**" button to select your text box.

2. Once the text box has been placed in your Glog, you can edit it in in a few different ways:

Left click **ONE** time on the text box to see the same editing menu you saw for the media objects. Use this to change the placement, size, orientation, etc. of the text box.

Left click **TWO** times on the text box to edit the actual text.

Choose a font you want to use in the text box

These editing options allow you change the emphasis (bold, underline, italics) or justification (center, left or right) or your text

Use either the sliding arrow or type a number into the box to change the size of your font.

Select a different color for your font.

To automatically size the font, so that it adjusts to fit no matter how much you type, check the "Flexi" box.

Help

If you need help on something not included in this tutorial, scroll down to the very bottom right of your screen to find help features, including a wide variety of video tutorials created by Glogster.